**KIP: Invitation to the annual General Meeting of Shareholders of 2020**

On 12 Jun 2020, Vietnam K.I.P Joint Stock Company announced the invitation to the annual General Meeting of Shareholders of 2020 as follows:

To: Shareholders of Vietnam K.I.P Joint Stock Company

The Board of Directors of Vietnam K.I.P Joint Stock Company cordially invites shareholders to attend the Annual General Meeting of Shareholders of the Company in 2020 as follows:

I. Time: From 8:30 on June 23, 2020 (receiving delegates from 8:00)

II. Place: Meeting Hall of Vietnam K.I.P Joint Stock Company, No. 2 - Lane 121B - Huu Nghi Street - Xuan Khanh Ward - Son Tay Town - Hanoi City

III. The main content of the Meeting:

1. Report of the Management Boar on the results of production - business in 2019 and the operation plan for 2020

2. Report on operation of the Board of Directors in 2019 and the operation plan for 2020

3. Operation report of the Supervisory Board in 2019

4. Statements of the Board of Directors:

4.1 Statement on approval for the audited 2019 financial statements, Report on the use of the proceeds from the share issue to increase charter capital from VND 56.8 billion to VND 98 billion (audited financial statement)

4.2 Statement on profit distribution for 2019

4.3 Statement on the basic targets and the remuneration level of the Board of Directors in 2020

4.4 Statement on selection of an auditing unit for the fiscal year of 2020

4.5 Statement on changing the managerial structure; amending and supplementing the Charter and Internal Governance Regulation

4.6 Statement on the proposal to approve the decision on dismissal of members of the Board of Directors

IV. Meeting documents

To view meeting documents and detailed contents of the Meeting, shareholders can access the Company's website at: <http://www.kipvietnam.vn>

Hard copy of the documents will be delivered to shareholders at the annual General Meeting of Shareholders

V. Participants

1. Member of the Board of Directors, member of the Supervisory Board of the Company

2. All shareholders owning shares of Vietnam K.I.P Joint Stock Company on record date of the list of shareholders on June 10, 2020 or the lawfully authorized person of shareholders

VI. Register for attending the annual General Meeting of Shareholders

In order for the thoughtful organization of the annual General Meeting of Shareholders, the Board of Directors would like to ask the shareholders to carry out the procedures for confirmation of attending the Meeting or authorizing to attend the Meeting (in the form attached to this Notice) and send to Vietnam K.I.P Joint Stock Company at the latest at 16:00 on June 20, 2020; In the form of: directly sending/ faxing/ emailing to the address: [nguyetptm@kipvietnam.vn](mailto:nguyetptm@kipvietnam.vn)

Sending directly or faxing at the address:

Department of Human Resources and General Affairs - Vietnam K.I.P Joint Stock Company, No. 2 - Lane 121B - Huu Nghi Street - Xuan Khanh Ward - Son Tay Town - Hanoi City, phone: 02433 838 181, fax: 02433 838 405

VII. Some notes for shareholders

1. Shareholders who do not directly attend the General Mandate may authorize other persons to attend according to the attached authorization form

2. When coming to the annual General Meeting of Shareholders, shareholders or authorized representatives bring the following papers:

- Meeting invitation and accompanying documents

- Original ID card/ Passport

- Original authorization of attendance according to the Company's form (in case of authorization)

3. Travel, food and accommodation expenses are paid by shareholders

- This notice replaces the invitation to the annual General Meeting of Shareholders